

Standards Committee

TERMS OF REFERENCE

Membership

The committee shall consist of 4 members of the governing body¹. *The headteacher is, ex-officio, a member of the committee.*

The committee will elect a chair from within its own membership or the governing body will elect the chair of the committee.

Non-voting participants may be invited to meetings by the committee as and when required.

The committee shall have such associate members, non-voting, as the governing body shall appoint. The committee may make recommendations for these appointments.

The membership of the committee shall be reviewed and determined annually by the governing body.

The governing body will appoint a clerk to the committee, who will not be another governor.

Quorum

The quorum shall be 3 governors, including the headteacher, and excluding any associate members.

Meetings

The clerk to the committee shall be responsible for convening meetings of the committee. Procedures of any meeting held must be minuted and presented at the next meeting of the governing body.

The committee shall meet at least once each term and otherwise as required.

Responsibilities

The main function of the committee is to monitor and evaluate the standards and achievement of the school and the quality of education provided.

In particular, the committee will:

1. ensure that the curriculum provided meets the statutory requirements, including those for reporting.
2. monitor and evaluate the impact of the school improvement plan, curriculum policies and planning on the key areas of Achievement, Quality of Teaching, Leadership and Management and Behaviour and Safety;
3. advise on ways in which governors can be involved in curriculum aspects of the School Development/Improvement Plan.
4. make recommendations to the governing body on any curriculum or assessment policy documents which are the responsibility of the governing body.
5. monitor pupil progress in relation to targets set and with specific reference to particular groups;
6. receive and critically review school performance data including that from the Lancashire School Improvement Profile, Fischer Family Trust and RAISE online;
7. monitor the progress and evaluate the impact of support received from the LA or other bought in services;
8. ensure members of the committee and other governors have a clear understanding of the vision and aims and strengths and weaknesses of the school so they can actively contribute to the completion of the Record of School Evaluation (RoSE) or other self-evaluation methods;
9. request and receive reports, as and when required, from key members of staff e.g. curriculum leaders and senior leaders;
10. ensure that committee members and other governors keep themselves informed of the key initiatives and take part in appropriate training and development activities;
11. contribute to the preparation of any appropriate action or development plans.
12. provide regular summative reports to the governing body on their monitoring of the School Improvement Plan

Responsibilities for Pupil Welfare

13. To contribute to the review of the Behaviour Policy and to make recommendations to the Governing Body.

14. To receive regular reports from the Head Teacher on behaviour matters.
15. To receive reports on racist incident monitoring.
16. To receive reports on looked after children, child protection and children in need.
17. To review the number of pupil exclusions and reasons for exclusions.

Responsibilities for Personnel

18. In conjunction with the headteacher, to draw up a staffing structure and to review it annually.
19. To recommend that more than one governor undertakes the Safeguarding Training.
20. To delegate to the headteacher all provision of supply cover of under one term's duration.
21. To check that the arrangements for staff appraisal (performance management) are in place and being implemented.
22. Review annually the unit total of the school and the effect, if any on the ISR.

Note. The appointment of a headteacher or deputy headteacher is not a function of this committee.